**MEETING AGENDA**

**Date**: November 15, 2022| **Time**: 3:30 – 5 p.m. | **Location**: via Zoom | **Recorder**: Kattie Riggs

Join Zoom Meeting  
Meeting URL: <https://clackamas.zoom.us/j/98242591650>

Meeting ID: 982 4259 1650

Form revised 10/29/21

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| |  |  |  | | --- | --- | --- | | **MEMBERS IN ATTENDANCE** | Tim Cook, CCC President Christopher Zimmerly-Beck, Associate Fac. Pres. Kevin Aguilar, Admin/Admin Prof.  David Plotkin, CCC Vice President Kathryn Long, FTF President Kattie Riggs, Recorder  Jeff Shaffer, CCC Interim Vice President Kelly White, ACE President  Melissa Richardson, CHRO Madalena Larkins, ASG President Guests: Sue Goff and Denice Bailey |  | | | | | |
| **TOPIC/ITEMS** | **Facilitator** | **Allotted Time** | **Key Points: Provide 50 words or less on expected outcome** | **Category** |
| 1. Welcome/Introductions | Tim Cook | 3:30 – 3:35 PM  (5 min) |  | Discussion  Decision  Advocacy  Information |
| **NOTES:**  The meeting began at 3:32 PM. |
| 1. ISP 480 – Academic Standing | Sue Goff | 3:35 – 3:50 PM  (15 min) |  | Discussion  Decision  Advocacy  Information |
| **NOTES:**  Sue Goff shared a version of ISP 480 that shows mark-ups/changes. She reviewed the proposed changes. There was no suggestion. The ISP was approved as presented. |  |
| 1. Board Policy   First Read of Section K/L:  KG – Community Use of College Facilities  KGB – Removal/Exclusion of Individual(s) from Campus  KGB – AR – Removal/Exclusion of Individual(s) from Campus  KI/KJ – Solicitation  KL – Public Complaints  KL – AR – Public Complaint Procedure | Denice Bailey | 3:50 – 4:15 PM  (25 min) |  | Discussion  Decision  Advocacy  Information |
| **NOTES:**  Denice Bailey presented Board Policies section K and reviewed the proposed changes. There was a change to a position title in the KGB – AR. Denice will remove the word, “concern(s)” from policy KL and look at the language again to be clear. |
| 1. Board Policy   Second Read of Section I:  IF – Career and Technical Education  IFDB – Transfer Education  INC – Presentations on Campus  ING – Animals in College Facilities or on  Campuses | Denice Bailey | 4:15 – 4:25 PM  (10 min) |  | Discussion  Decision  Advocacy  Information |
| **NOTES:**  Denice Bailey reviewed Board Policies Section I for a second read. All approved the second read. |
| 1. Shared Governance Worksheet Questions Discussion | Tim/All | 4:25 – 4:45 PM  (20 min) | Discuss draft responses to Shared Governance Handbook questions. | Discussion  Decision  Advocacy  Information |
| **NOTES:**  <https://jamboard.google.com/d/1lzVHiPBY7jzdcZJ_YKIphkELCNCIciioM9ELClq5n1o/edit?usp=sharing>  Tim asked to review the notes from the last meeting. There was discussion about Christopher, Kat, and Kelly meeting outside of this meeting to draft a document as a starting point for the rest of the group. There was a request to have Jill and/or Jason come to the December 6, 2022 Presidents’ Council meeting to help facilitate a discussion. There was a suggestion to have the December 6, 2022 Presidents’ Council meeting in-person, if everyone would wear masks. There was a suggestion to submit a value statement of how the associations and leadership would work together to implement the shared governance process. There was a comment about not wanting to have different values then the College values already determined in the Strategic Plan. It was agreed upon that Christopher, Kat, and Kelly would meet outside of Presidents’ Council to come-up with a statement starting point and bring it to the December 6, 2022 meeting. |
| 1. Roundtable Reports –   ASG, Admin/Admin Professionals, Associate Faculty, Classified, Full-Time Faculty, and College Council | All | 4:45 – 5:00 PM  (15 min) |  | Discussion  Decision  Advocacy  Information |
| **NOTES:**  Kat – Expressed gratitude to Jeff for meeting with Kat, Christopher, Mark Campbell and Mark Yannotta.  The meeting ended at 4:42 PM. |

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| **COMMITMENTS** | | | | |
| **Date** | **Who** | **What** | **Committed To** | **When** |
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| **FUTURE AGENDA ITEMS FOR MEETINGS** | | | |
| **Topic/Item** | **Facilitator** | **Key Points: Provide 50 words or less on expected outcome** | **Category** |
| Board Policy  Second Read:  Section J | Denice Bailey |  | Discussion  Decision  Advocacy  Information |
| Board Policy  Second Read:  KL and KL - AR | Denice Bailey /  Jennifer Anderson |  | Discussion  Decision  Advocacy  Information |
| Board Policy  Second Read:  Section K/L | Denice Bailey |  | Discussion  Decision  Advocacy  Information |
| Board Policy  Clean-up | Denice Bailey |  | Discussion  Decision  Advocacy  Information |

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| **UPCOMING MEETING DATE** | **Start Time** | **End Time** | **Location** |
| December 6, 2022 | 3:30 | 5:00 | Zoom |

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| **PURPOSE** | **GUIDING PRINCIPLES** |
| Presidents’ Council makes policy recommendations to the Board of Education and approves all Administrative Regulations. The Council also coordinates college-wide planning and communication, sets goals and strategic priorities, and advises the Executive Team on the proposed budget.  Presidents’ Council provides the opportunity for staff and student involvement in the development and review of institutional policies, activities, budgets, and performance. | Presidents’ Council embodies core values of shared governance, which is understood as student and staff involvement in decision making in a climate of mutual trust and respect. The Council’s Guiding Principles include  **Consensus:** When making decisions and recommendations, we seek broad agreement on specific issues and the overall direction of the college in service to its mission.  **Transparency**: When we make decisions or recommendations, we have a common understanding and ability to articulate and explain what decisions have been made, and the decision process.  **Answerability**: As the stewards of communication, we have a shared responsibility for explanation, discussion, and implementation of decisions and recommendations among constituent groups and across the college.  **Engagement:** We encourage engagement across the college. |